

State of Wisconsin

DEPARTMENT OF EMPLOYMENT RELATIONS

- MERIT RECRUITMENT AND SELECTION BULLETIN -

Date: July 15, 2002

Locator No: MRS-SC-141

Subject: Miscellaneous Classification Plan Changes

Pursuant to s. 230.09, Stats., the Secretary of the Department of Employment Relations (DER) has approved the classification plan changes identified on this bulletin. Regardless of the actual notification date, the **effective date is July 14, 2002**, unless otherwise stated.

1. *Abolish* the **Chief Campus Security and Police, UW-Stevens Point** classification **effective July 14, 2002**, as this classification is no longer used by the University. Reallocation notices are not required for this action. Questions may be directed to Judy Burke at (608) 267-5166.
2. *Abolish* the **Director, Bureau of Animal Health Laboratories** and the **Assistant Director, Bureau of Animal Health Laboratories** classifications at the Department of Agriculture, Trade and Consumer Protection (DATCP) **effective July 14, 2002**, since the Laboratories were transferred to the University of Wisconsin where different classifications are being used and the classes will no longer be used by DATCP. Reallocation notices are not required for this action. Questions may be directed to Pat Waterman at (608) 266-8149.
3. *Abolish* the **Forensic Scientist** classification series **effective July 14, 2002**, and *create* the **Computer Evidence Recovery Specialist** classification series, **Controlled Substance Analyst** classification series, **DNA Analyst** classification series, **Examiner of Questioned Documents** classification series, **Fingerprint and Footwear Examiner** classification series, **Firearms and Toolmark Examiner** classification series, **Forensic Science Quality Assurance Coordinator** classification, **Forensic Science Training Coordinator-Advanced** classification, **Forensic Imaging Specialist** classification series, **Toxicologist** classification series, and **Trace Evidence Examiner** classification series for the Department of Justice. Separate classifications are being created for the Forensic Scientist allocations based on the different knowledge, skills, and abilities required, different labor markets, and different Fair Labor Standards Act exemption status designations for these employees and positions. The agency will process manual reallocations to implement these classification actions. Questions may be directed to Wil Mickelson at (608) 266-0714.
4. *Change the FLSA Code* of the **Flammable and Combustible Liquids System Coordinator** classification **effective July 14, 2002**, at the request of the Department of Commerce. Reallocation notices are not required for this action. Questions may be directed to Doug Thayer at (608) 266-2052.
5. *Change the title* of the **Chief, Wisconsin Animal Health Laboratory - Barron** classification to **Chief, Wisconsin Veterinary Diagnostic Laboratory - Barron** and *modify* the classification specification **effective July 14, 2002**, for the University of Wisconsin to reflect the move of the Laboratory from the Department of Agriculture, Trade and Consumer Protection to the University of Wisconsin. The agency will process a manual reallocation to implement this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.

6. *Change the title* of the **Veterinary Meat Program Manager** classification to **Veterinary Program Manager** and *modify* the classification specification **effective July 14, 2002**, for the Department of Agriculture, Trade and Consumer Protection to add an allocation and more correctly identify positions in the DATCP Division of Animal Health which perform high level managerial and veterinary services work for a variety of program areas. The agency will process manual reallocations to implement this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.
7. *Create* the **Historical Society Manager** classification **effective July 14, 2002**, for the State Historical Society to describe certain senior management positions created as a result of division reorganizations at the Society. The agency will process manual reallocations to implement this classification action. Questions may be directed to Pat Waterman at (608) 266-8149.

Internet Availability:

The target date for the availability of classification specifications from this bulletin on the DER Web Page is July 31, 2002. This is the only notification DMRS will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Pat Waterman at (608) 266-8149.

Alphabetical Listing of Classifications:

The Alphabetical Listing of Classifications (Alpha List) is also available on the DER Web Page at <http://der.state.wi.us/static/ccalr.htm#classifications>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Judy Burke at (608) 267-5166 if you have any questions about information contained in the Alpha List. Contact Pat Waterman at (608) 266-8149 if you are having problems accessing the file.

Contact Points:

Questions may also be directed to the appropriate analyst at the DER Fax number (608) 267-2411 or by e-mail at (using the analyst's name) firstname.lastname@der.state.wi.us.

Michael R. Soehner, Administrator
Division of Merit Recruitment and Selection

PLW

Classification						FLSA	Job	CIC
Class	Pay	Unit	EEO		FLSA	LTE		
Code	Range	Code	Cat.			Code	Group	Code

ABOLISH

1)	Chief Campus Security and Police, UW-Stevens Point	66020	81-03	17	4	E	N	247	414
2)	Assistant Director, Bureau of Animal Health Laboratories	33940	81-02	98	1	E	N	001	086
	Director, Bureau of Animal Health Laboratories	33950	81-01	19	1	E	N	001	086
3)	Forensic Scientist	41301	15-24	15	2	N	N	049	073
	Forensic Scientist – Senior	41302	15-01	15	2	E	N	049	073
	Forensic Scientist – Advanced	41303	15-01	15	2	E	N	049	073

Classification						FLSA	Job	CIC
Class	Pay	Unit	EEO		FLSA	LTE		
Code	Range	Code	Cat.			Code	Group	Code

CREATE

3)	Computer Evidence Recovery Specialist	42001	15-24	15	2	N	N	049	073
	Computer Evidence Recovery Specialist-Senior	42002	15-01	15	2	N	N	049	073
	Computer Evidence Recovery Specialist-Advanced	42003	15-01	15	2	N	N	049	073
	Controlled Substance Analyst	42101	15-24	15	2	N	N	049	073
	Controlled Substance Analyst – Senior	42102	15-01	15	2	E	N	049	073
	Controlled Substance Analyst – Advanced	42103	15-01	15	2	E	N	049	073
	DNA Analyst	42201	15-24	15	2	N	N	049	073
	DNA Analyst – Senior	42202	15-01	15	2	E	N	049	073
	DNA Analyst – Advanced	42203	15-01	15	2	E	N	049	073
	Examiner of Questioned Documents	42301	15-24	15	2	N	N	049	073
	Examiner of Questioned Documents-Senior	42302	15-01	15	2	N	N	049	073
	Examiner of Questioned Documents-Advanced	42303	15-01	15	2	N	N	049	073
	Fingerprint and Footwear Examiner	42401	15-24	15	2	N	N	049	073
	Fingerprint and Footwear Examiner-Senior	42402	15-01	15	2	N	N	049	073

Classification						FLSA		
	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	LTE Code	Job Group	CIC Code

CREATE (Cont.)

3)	Fingerprint and Footwear Examiner-Advanced	42403	15-01	15	2	N	N	049	073
	Firearms and Toolmark Examiner	42501	15-24	15	2	N	N	049	073
	Firearms and Toolmark Examiner-Senior	42502	15-01	15	2	N	N	049	073
	Firearms and Toolmark Examiner-Advanced	42503	15-01	15	2	N	N	049	073
	Forensic Science Quality Assurance Coordinator	42600	15-01	15	2	E	N	049	073
	Forensic Science Training Coordinator-Advanced	42660	15-01	15	2	E	N	049	073
7)	Historical Society Manager	57150	81-01	19	1	E	N	001	165
3)	Forensic Imaging Specialist	42701	15-24	15	2	N	N	049	073
	Forensic Imaging Specialist-Senior	42702	15-01	15	2	N	N	049	073
	Forensic Imaging Specialist-Advanced	42703	15-01	15	2	N	N	049	073
	Toxicologist	42801	15-24	15	2	N	N	049	073
	Toxicologist-Senior	42802	15-01	15	2	E	N	049	073
	Toxicologist-Advanced	42803	15-01	15	2	E	N	049	073
	Trace Evidence Examiner	42901	15-24	15	2	N	N	049	073
	Trace Evidence Examiner-Senior	42902	15-01	15	2	E	N	049	073
	Trace Evidence Examiner-Advanced	42903	15-01	15	2	E	N	049	073

Classification						FLSA		
	Class Code	Pay Range	Unit Code	EEO Cat.	FLSA	LTE Code	Job Group	CIC Code

CHANGE FLSA CODE

4)	Flammable and Combustible Liquids System Coordinator							
OLD	73670	05-15	5	4	E	N	025	036
NEW	73670	05-15	5	4	M	N	025	036

Classification		Class	Pay	Unit	EEO	FLSA	FLSA	Job	CIC
		Code	Range	Code	Cat.	FLSA	LTE Code	Group	Code
<u>CHANGE TITLE and MODIFY</u>									
5) OLD	Chief, Wisconsin Animal Health Laboratory - Barron								
		33990	81-02	98	1	E	N	001	086
NEW	Chief, Wisconsin Veterinary Diagnostic Laboratory - Barron								
		33990	81-02	98	1	E	N	001	086
6) OLD	Veterinary Meat Program Manager								
		33640	81-02	98	1	E	N	001	086
NEW	Veterinary Program Manager								
		33640	81-02	98	1	E	N	001	086

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Division of Affirmative Action.

Effective Date: No. 1-7: July 14, 2002